

Ashton Keynes Parish Council

Minutes of a meeting held in the Village Hall on Wednesday 10 May 2017

Present: Cllrs D Wingrove (Chairman) M Carter; M Cooper; S Crawford; B Ellison; A Tindall; E Tidmarsh; A Wheatley.

In attendance: The Clerk; Wilts Cllr C Berry

The meeting commenced at 7:15pm

Prior to the meeting all nominated candidates signed their Declaration of Acceptance forms, witnessed by the clerk as the Proper Officer to the Parish Council

2017/044 Election of Chairman

Chairman

Nominated: Cllr D Wingrove

Proposer; Cllr A Tindall; Seconder Cllr B Ellison

Voting in favour: unanimous

Cllr Wingrove accepted the position and signed the Declaration of Acceptance

2017/045 Election of Officers

Vice Chairman:

Nominated: No nominees. The Council agreed to nominate a leader for a meeting or point of order as the need arose.

Planning Committee:

Nominees: Cllrs M Cooper; S Crawford; E Tidmarsh; A Tindall; D Wingrove

Proposer: Cllr B Ellison; Seconder: Cllr A Wheatley

Voting in favour: unanimous

Working Groups:

Grants and Finance:

Nominees: Cllrs M Cooper (Chairman); D Wingrove; The Clerk

Open Space to include
Footpaths, Hedges &
Water courses:

Nominees: Cllrs E Tidmarsh (Chairman); A Wheatley; it was noted that Mr M Low; Mr M Seymour and Mr A Seymour have offered to assist this working group

Minerals Liaison:

Nominees: Cllrs B Ellison; E Tidmarsh (Chairman); it was noted that Mr M Seymour has offered to assist this working group.

All Working Groups

Proposer: Cllr M Carter; seconder: Cllr A Tindall

Voting in favour: unanimous

Outside Bodies:

School Governors:

Nominee: Mr J Hughes, Cllr Crawford to liaise with the school

Charities:

Nominees: as set by the Charity's Board of Trustees
Cllrs E Tidmarsh; D Wingrove

Police:

Nominee: D Wingrove

Village Hall:

Nominee: Cllr M Cooper

Playing Fields Committee:

Nominees: Cllrs S Crawford; B Ellison

Ashton Keynes Parish Council

Cotswold Water Park

Nominee: Cllrs M Carter; A Wheatley

Representatives to Outside Bodies: Proposer: Cllr B Ellison; seconder: Cllr M Cooper
Voting in favour: unanimous

2017/046 Standing Orders

The Council was asked to confirm the standing orders for the administrative year, with a further review will be undertaken during the year. Proposed Cllr E Tidmarsh; seconder; Cllr M Carter. Voted in favour, unanimously.

2017/047 Confirmation of monthly meeting dates

The Council resolved to continue to meet every second Wednesday of the month, except August, for the administrative year.

2017/048 Apologies for absence accepted by the Council

There were no apologies for absence

2017/049 Declarations of Interest

There were no declarations of interest

2017/050 To confirm the Minutes of the Council Meeting held on 12 April 2017

The minutes of the Council Meeting 12 April 2017 had been circulated previously and were agreed and signed as a true record.

2017/051 Matters to Report not included on the agenda

- Cllr Berry confirmed that the decision following the consultation of the decommissioning of the phone boxes would be made at the Malmesbury Area Board meeting on 31 May 2017 and then conveyed to British Telecom.
- Notification of a call in of the application for the Cable Ski Centre should the case officer at Wiltshire Council consider approving the application without confirming the conditions forwarded by the Parish Council. The target decision date for this application is 30 June. Cllr Berry will check on the progress of the application.
Action: Cllr C Berry
- Cllr Crawford confirmed that the Speed Indicator Device has been set to go off at 40mph.
- Notification of the bus service through Ashton Keynes had been placed in the newsletter. Cllr Berry informed the meeting that there could be an opportunity of a Community Bus Service for the parishes of Ashton Keynes, Crudwell, Leigh, Minety and Oaksey through the Area Board. A vehicle could be made available, but voluntary drivers would need to be sourced. Cllr Berry agreed to continue to co-ordinate discussions on this matter
Action: Cllr C Berry
- Village organisations had been invited to attend the Annual Parish meeting, 16 May 2017, together with the Dementia Friends Champion, Diane Gooch.

2017/052 Chairman's Report

- It was reported that, following the recent local elections, the Parish Council had three vacancies. It was confirmed that notification of this would be placed in the June newsletter, inviting prospective candidates to attend, as observers, the next meeting on 14 June and, if interested, to inform the clerk and forward a CV by 21 June 2017. At the July meeting, all candidates will be given the opportunity to speak to the Parish Council (up to 3 minutes each) and the Parish Council will follow the nominating and voting procedures should there be more candidates than vacancies.

Action: The Clerk

Ashton Keynes Parish Council

- An invitation had been forwarded to attend a reception on Thursday 25 May at the Riverside Community Centre. Any Councillor wishing to attend may respond directly to Wiltshire Council.

2017/053 Clerk's Report –

The report had been circulated previously and it was noted that the clerk has been in correspondence with Mr Chick regarding the purchase of the table tennis tables now that confirmation of the Area Board grant has been received. The invoice has been received and payment forwarded to Table Tennis England. It was confirmed with Mr Chick that the Parish Council will donate the tables to the Ashton Keynes Senior Table Tennis Club and that the club will take ownership of the equipment. There has been regular contact with the Parish Steward and some small highways issues have been resolved. Wiltshire Council has confirmed that the grit bin by the Aggregates Industries entrance along Rixon Gate will be moved to a more appropriate site near the Happy Land junction with the High Road. The membership renewal invoice has been received from the Wiltshire Association of Local Councils (WALC). The Council resolved to not renew the membership. The solicitor, acting on behalf of Westlea Housing Association (GreenSquare), has confirmed that the document has been signed by the client, the solicitor has dated the document, 1 Feb 2017, and is processing the transfer with the Land Registry. To date, there has been no further correspondence.

2017/054 Financial Report

The annual accounts for 2017-18 had been through an internal audit and were offered to the Council for approval. The Council resolved to approve the accounts for 2016-17

Income since the last meeting:

Precept	£16,825.00
AK Shop Interest	£60.00

Expenditure:

Clerk's salary (Apr)	£424.40
Room Hire (Apr)	£19.00
Clerk's expenses (4 mths)	£91.00
Internal Audit	£25.00
OSM Contract (Apr)	£900.00
Table Tennis England (AKSTTC)	£987.74
Neighbourhood Planning costs	£77.98
Website costs	£162.72

Closing balance: £52,356.78

2017/055 Footpath 20 – by Lake 82

Prior to the meeting, Cllr Berry had circulated a copy of an e-mail that he had received from the Wiltshire Council Rights of Way Manager which confirmed a previous notification that Council Officers are still considering the matter, but that there was no further information at present. It was agreed that the Open Spaces Working Group (which also has responsibilities for footpaths) should take over the on-going monitoring of this matter.

Action: Open Spaces Working Group

Cllr Wheatley raised an issue relating to a link gully between Lake 82 and lake 83. It was noted that this gully has been blocked, which may well increase the risk of flooding in Ashton Keynes. The owner will be asked to clarify the purpose of the block. He will be advised of the potential consequences of this and the action that the Council is contemplating.

Action: Cllr D Wingrove

Ashton Keynes Parish Council

2017/056 Committees, Working Groups and Representatives' Reports

- **Planning**
 - a) Application: 17/02623/FUL
Proposal: Replacement entrance gates
Address: Wayside, 31 Fore Street
Decision: No objection
 - b) Application: 17/03158/FUL
Proposal: Retention of Café
Address: Wheatleys Barn Farm
Decision: No objection
 - c) Application: 17/04037/TCA
Proposal: G1 Fell 9 Pine trees and T1 1 Field Maple
Address: 1 Dairy Farm, Gosditch
Decision: OBJECT to the felling of 9 Pine trees as the Parish Council considered the trees form part of a distinct character of the Dairy Farm development on Gosditch and their loss would have an adversary effect on the overall vista. However, the Parish Council would not object to some crown reduction of these trees. It was noted that Wiltshire Council would not allow the Field Maple to be felled, but would accept a crown reduction.
 - d) Application: 16/02609/OUT (amended plans)
Proposal: Outline Application for the Redevelopment of the Cotswold Community to Provide 75 Dwellings & Associated Works Including Replacement of 27 Existing Dwellings and the Conversion of Existing Listed Buildings
Address: Cotswold Community School, Cotswold Community
Decision: The Parish Council agreed not to make any comment on this application
 - e) Application: 16/02610/LBC – (amended plans)
Proposal: Conversion of Listed Buildings to Provide 5 Dwellings
Address: Cotswold Community School, Cotswold Community
Decision: The Parish Council agreed not to make any comment on this application
- **Open Space to include footpaths, hedges and water courses** – it was noted that extensive work has being undertaken to repair the damage to the soil following the oil leakage at the property along the High Road by the Thames. The working group has commenced with its review of the watercourses through the village and a progress meeting will be set up soon. A template letter will be drafted to send out to all riparian owners to remind them of their responsibilities in maintaining the waterflow.
- **Village Hall** – at the recent Annual General Meeting, Mr D Sheppard was re-appointed as the Chairman.
- **Playing Fields Committee** – there has been many improvements made to the Bradstone pavilion and there are plans for further improvements once funding has been sourced.
- **Minerals Liaison** – nothing to report
- **Cotswold Water Park** – it was noted that Hailstone Lake has been taken off the market and, therefore, the meeting with the manager at Cotswold Water Park had been cancelled.
- **School Governors** – nothing to report
- **Police** – nothing to report

2017/057 Neighbourhood Planning update

Dates for the public to view the final version of the Neighbourhood Plan have been set for 13 May and 17 May with the referendum date set as 25 May 2017.

Ashton Keynes Parish Council

2017/058 Matters for the next meeting

Councillors were reminded to inform the clerk by 7 June should any additional items be required. Cllr Wingrove informed the Parish Council that he would not be able to attend the June meeting.

- Cllr Berry expressed his thanks to the Ashton Keynes Parish Council and village for all the support in the recent elections. On behalf of the Parish Council, Cllr Wingrove congratulated Cllr Berry on his being re-elected as the Unitary Councillor for the area.

2017/059 Date for next meeting 14 June 2017.

The meeting was concluded at 09:27pm