

# *Ashton Keynes Parish Council*

## **Minutes of the meeting held in Ashton Keynes Village Hall on Wednesday 9<sup>th</sup> March 2022**

Present: Cllrs D Wingrove (Chairman); M Carter; N Inzani; D Ventham; R Blackaller; S Crawford; S Hill; B Low; P Moran.

In attendance: Wilts Cllr Berry; Fiona Ryder – Clerk; 1 member of public (name recorded).

The meeting commenced at 7:15pm

The Chairman welcomed everyone to the meeting.

### **21-22/146 Public Section**

One member of public was in attendance as an observer and did not wish to address the council.

### **21-22/147 Apologies for absence**

Apologies for absence were received from Cllrs Sims and Smith.

### **21-22/148 Declarations of Interest**

There were no declarations of interest.

### **21-22/149 Minutes of the Council Meeting held on 9<sup>th</sup> February 2022**

The minutes of the meeting held on 9<sup>th</sup> February 2022 were approved and signed.

### **21-22/150 Actions from Previous Meeting**

21-22/132 – Clerk has reported ditch issues to Wiltshire Council.

*Cllrs Inzani & Blackaller arrived.*

21-22/132a – Flood Risk Group have chased Wiltshire Council and are awaiting an additional survey. FRG to chase new contact at Wiltshire.

**Action: Cllr Inzani**

*Cllr Ventham arrived.*

21-22/016 – Street Wardens have been contacted and 11 have responded to say that they would be happy to be listed as Community Emergency Volunteers in the updated Village Emergency Plan. Councillors working on the VEP to discuss mapping out the village and updating the plan.

**Action: Cllrs Wingrove & Moran**

21-22/124 – Following confusion regarding appeal dates for footpath 41, the Chairman has sent out an email with an explanation from Wiltshire Council. The Senior Rights of Way Warden has walked footpath 41 and will be taking action to clear the access to the footpath.

21-22/138 – Clerk to chase response from Wiltshire Council regarding damage to the verge, riverbank and drainage at Church Walk.

21-22/138a – The land enquiry regarding a potential lorry park is on the B4696 bend opposite the narrow road to Minety.

21-22/141 – Clerk has responded to the request to fell a Sycamore tree at High Road playing field and has applied for permission.

21-22/142 – EV public charging points survey has been completed.

21-22/143b – The Environment Agency are due to visit the Oaklake House area later this month.

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## 21-22/151 Chairmans Report

The Cotswold Lakes Trust are launching a challenge fund appeal, the Chairman will attend representing the Parish Council.

The Queens Jubilee Residents group met last week, they might be looking for a donation from the Parish Council in the future.

The Parish Council agreed to plant a tree for the Jubilee and fund a plaque.

**Action: Cllrs Wingrove & Sims**

## 21-22/152 Clerks Report

The monthly cost for the mobile phone has been reduced.

It was agreed that we needed to have a lease in place for the phone box art gallery.

**Action: Cllr Low**

Clerk was asked to copy in Wiltshire Councillor Berry on all outstanding issues awaiting a response from Wiltshire Council.

**Action: Clerk**

Concern had been raised regarding road flooding near the entrance to the new housing development. This has been reported to Wiltshire Council.

It was asked if there had been any complaints regarding the state of the development and lack of landscaping? Work is continuing on site, we need to wait until the development is finished before raising this issue.

## 21-22/153 Financial Report

The finance report was circulated prior to the meeting.

### Income since the last meeting:

### Expenditure since the last meeting:

M Young OSM Contract	£ 900.00
SLCC Training	£ 18.00
Admin to Council	£ 566.54
Armadillo Locks	£ 221.24
H J Carter (Village Monument Maint)	£ 990.00
Village Hall Room Hire February	£ 27.00
Corinium Plumbing (Bradstone Boiler)	£ 108.00

Closing balance: £20,002.34

The council approved the finance report and income and expenditure.

## 21-22/154 Playing Field Committee

Draft terms of reference were circulated prior to the meeting. The existing playing fields committee met earlier this evening and resolved to disband as per their constitution dated 2007. It was proposed that the Parish Council formally set up the Playing Fields Committee as a Parish Council Committee and to reappoint all former playing fields committee members as non-council members of the committee. The Parish council voted unanimously in favour of the proposal and the draft terms of reference, designated Version 1, were approved. Any changes to the terms of reference would need to be ratified by the full council.

**Action: Clerk**

## 21-22/155 Operation London Bridge

A report had been circulated prior to the meeting for information. There were no questions.

## 21-22/156 Communication and Media Policy

The policy had been circulated prior to the meeting. It was asked if the words 'including Nextdoor' could be added to section 5.3 for clarity. The policy was adopted with the amendment.

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## **21-22/157 Financial Regulations Review**

This item was moved to next month as the regulations had not been circulated.

**Action: Clerk**

## **21-22/158 Best Kept Village Competition**

The Parish Council agreed to enter the competition this year and include a note regarding the phone box refurbishment.

**Action: Cllr Ventham**

## **21-22/159 Parish Council Representation on the Millennium Green**

The Millennium Green trustees wish to build on their relationship with the Parish Council, their constitution states that the Parish Council can nominate a trustee or have a less formal approach of a named Parish Council contact for the trust. The Parish Council resolved to exercise the right to nominate a trustee. Cllr Inzani was proposed and agreed.

## **21-22/160 Committees, Working Groups and Representatives' Reports**

- a) **Planning**  
Minutes and Agenda for planning meetings continue to be circulated to all.
- b) **Flood Risk** – Nothing to report.
- c) **Internal Affairs** – Report circulated. The committee met online in February. Three more policies need to be produced and it is aimed to have these in place by summer. Operation London Bridge plan is ready in draft. Councillors were asked to note the suggestion of a tribute site at Church Walk.
- d) **Village Hall** – AGM will be held next Wednesday at 8pm.
- e) **Playing Fields Committee** – Nothing to report.
- f) **Cotswold Lake Trust** – Nothing to report.
- g) **School Governors** – Nothing to report.
- h) **Police** – Nothing to report.
- i) **Highways** – Contact details for the SID device have been given to a coordinator. We may receive a request to share the SID data in future.
- j) **Footpaths & Cycle Routes** – Report circulated. The group were thanked by the PC Chairman. The working group Chair has put herself forward as contact for Ashton Keynes for the Malmesbury Community Area Footpaths Group. Regarding the Church Walk footpath, the potential contractors did not respond to the request for the Parish council to source materials. Wiltshire Council Senior Rights of Way Officer has walked the path and is happy with its condition. Chair of Footpaths Group will investigate volunteers and potential costs to make improvements to the path.  
**Action: Cllr Low**
- k) **Ashton Keynes Charities** – Nothing to report.
- l) **Parochial Church Council** – Nothing to report.
- m) **Phone Box Project** – The launch of the mini art gallery is happening this Saturday. The solar light is now working. Thanks were given to all involved in the refurbishment.
- n) **Speed Mitigation** – Nothing to report.

## **21-22/161 Matters for the next meeting**

Councillors were reminded to contact the Clerk with any items to be put forward for the agenda and to submit any reports for the Committees, Working Groups and Representatives section at least 8 days in advance of the next meeting.

## **21-22/162 Date for the next meeting**

The next Parish Council meeting will be 20<sup>th</sup> April 2022 at Ashton Keynes Village Hall.

The meeting concluded at 8.30pm.