

# Ashton Keynes Parish Council

## To: Members of the Public

You are hereby invited to attend a meeting of the Parish Council in the main hall of **Ashton Keynes Village Hall** on **Wednesday 17<sup>th</sup> May 2023 at 7.15pm**, for the purpose of transacting the following business.

Members of the public wishing to address the Council are invited to do so during the Public Section of this Meeting. If you have any questions or comments to put to the council, please contact the clerk on [clerk@akpc.org.uk](mailto:clerk@akpc.org.uk) or 07394 856232.

If you are planning to attend this meeting, please inform the Clerk prior to arrival so that we have an idea of the numbers in attendance.

**You MUST NOT attend this meeting if you are displaying Coronavirus symptoms, have tested positive for Coronavirus in the last 10 days, have been in contact in the past 10 days with any person who has tested positive for Coronavirus or who is isolating due to Coronavirus or if you have returned from abroad in the last 10 days.**

F Ryder

Clerk to the Council

## AGENDA

- 17. Election of Chairman for the council year 2023-2024**  
The newly elected Chairman to sign the Declaration of Acceptance of Office of Chairman.
- 18. Public Section**  
Parish Council to be addressed by the public.
- 19. Apologies for absence**  
To receive apologies from those unable to attend.
- 20. Declarations of Interest**  
To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct. Councillors are reminded that it is their responsibility to ensure their register of interests on the Wiltshire Council website is kept up to date.
- 21. Standing Orders**  
To approve and accept the Standing Orders.
- 22. Election of Vice Chairman**  
To elect Vice Chairman for the council year 2023-2024.
- 23. Appointment of Members to Committees and Working Groups**  
To appoint members to the following committees and working groups: Planning, Internal Affairs, Footpaths Cycle Routes and Waterways, Grants & Finance.
- 24. Appointment/Confirmation of Representatives to Outside Bodies**  
Cotswold Lakes Trust, Playing Field Committee, Police, School Governors, Village Hall, Highways, Parochial Church Council, Ashton Keynes Charity.
- 25. Minutes of the Council Meeting held on 19<sup>th</sup> April 2023**  
To approve as a true record, the minutes of the Full Council meeting held on Wednesday 19<sup>th</sup> April 2023, copies of these minutes have been circulated.
- 26. Actions from Previous Meetings**  
To receive updates on actions from previous meetings.
- 27. Chairman's Report**  
To receive report given by Chairman.
- 28. Clerks Report**  
To receive report from the Clerk and resolve matters raised.
- 29. Annual Governance Statement**  
To approve the Annual Governance Statement.

**30. Financial Report**

To approve the finance report circulated prior to the meeting and income and expenditure to date.

To approve the Accounting Statement.

To approve and sign the Annual Governance and Accountability Return.

**31. Planning Application PL/2023/02347**

Proposal: Erection of a self-build residential dwelling house on garden land at Fox Cottage.

Address: Fox Cottage, Ashton Keynes

Comments: 18<sup>th</sup> May

**32. Highways Improvement Request**

To consider highways improvements request form received for Ashton Road.

**33. Health and Safety Policy**

Annual review of Health and Safety Policy.

**34. Oaksey Neighbourhood Plan**

Consultation of Oaksey Neighbourhood Plan First Review.

**35. Committees, Working Groups and Representatives' Reports**

To respond to any questions relating to reports circulated prior to the meeting.

- a) Planning Committee (MS) – Minutes and Agenda circulated\*
- b) Internal Affairs Committee (CS) – Nothing to report.
- c) Village Hall (PM) – Nothing to report.
- d) Playing Fields Committee (SC/PM) – Minutes of recent meeting circulated.\*
- e) Cotswold Lake Trust (BL) – Nothing to report.
- f) School Governors (SC) – Nothing to report.
- g) Police (DW) – Police Community Report circulated.\*
- h) Highways (SC) – Nothing to report.
- i) Footpaths, Cycle Routes and Waterways (BL) – Nothing to report.
- j) Ashton Keynes Charities (NI) – Nothing to report.
- k) Parochial Church Council (CS) – Nothing to report.
- l) Speed Mitigation (RB) – Nothing to report.
- m) Millennium Green (NI) – Nothing to report.
- n) B4696 Road Safety – Nothing to report.

**36. Matters for the next meeting**

To note any items to be put forward for the agenda of the next Full Council Meeting.

**37. Date for next meeting**

To note the date of the next Full Council Meeting as 21<sup>st</sup> June 2023, to be held at Ashton Keynes Village Hall.