

# *Ashton Keynes Parish Council*

## **Minutes of the meeting held at Ashton Keynes Primary School on Thursday 17<sup>th</sup> July 2025 at 7.45pm**

Present: Cllrs S Crawford – Chairman; M Carter; N Inzani; L Mason; A Ellis; C McMurtry; M Young; M Jeffery; A Tindall.

In attendance: Wilts Cllr Berry; Fiona Ryder – Clerk.

### **25-26/025 Public Section**

There were no members of public in attendance.

### **25-26/026 Apologies for absence**

Apologies for absence were received from Cllr Romback.

### **25-26/027 Declarations of Interest**

There were no declarations of interest.

### **25-26/028 A419 Closures/Diversion Routes**

A meeting was held with representatives from the Parish Council, National Highways, Wiltshire Highways and Road Management Services to discuss A419 closures, diversion routes and the effect of traffic coming through the village.

The meeting was called due to an increase in complaints being received when the A419 is closed and traffic is diverted around Ashton Keynes. Signage has also been moved into the carriageway causing an obstruction, this is a criminal offence and can cause accidents. Signage gets checked prior to all closures and any further incidents involving signs being moved will be reported to the Police.

Additional signage has been put out and bigger signage will now be put out for the remaining closures. Extra Sat Nav signage has been put out and additional advanced signs will now be put out on the Spine Road.

Any road traffic incidents should be reported to Wiltshire Police: [www.wiltshire.police.uk](http://www.wiltshire.police.uk). A Wiltshire Council Highways representative will be raising the issues with the local Highways Engineer again and making the local policing team aware of weight restriction breaches.

Sat Nav companies are taking data from sources such as one.network and are working on improving routing accuracy and avoiding suggesting unsuitable 'shortcuts' that go against signed diversion routes.

There is a planned closure Northbound from 23<sup>rd</sup> July to 4<sup>th</sup> August and then there will be no further **planned** closures for the rest of the year.

The Route Manager at National Highways is going to communicate with the Police regarding HGVs ignoring the official diversion and the weight limit restriction through the village.

Everyone is working together to try to limit traffic coming through the village

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## **25-26/029 Minutes of the Council Meeting held on 25<sup>th</sup> June 2025**

The minutes of the meeting held on 25<sup>th</sup> June 2025 were approved and signed.

### **25-26/030 Actions from Previous Meetings**

25-26/021 – Comment submitted regarding Telephone Exchange Consultation.

25-26/019 – Employers discretion policy has been submitted to the pension provider.

25-26/022 – Response to speed limit review has been sent to LHFIG.

### **25-26/031 Chairmans Report**

The appeal relating to the Barn at Three Bridges has been dismissed.

### **25-26/032 Clerks Report**

The Clerk had attended the Area Board Meeting in Charlton on 8<sup>th</sup> July. Details of the following organisations, being promoted at the meeting will be shared in the newsletter and on Facebook: The Wiltshire Connect Bus Service; Shared Lives Wiltshire and Malmesbury Public Living Room.

The PCC are organising a Road Safety Conference to be held in the Autumn

Wiltshire Council are actively looking to support 20mph limits in communities.

Wiltshire Council are looking for feedback from the Voluntary, Community and Social Enterprise Sector to develop stronger relationships. A survey is currently available.

### **Contact from Parishioners**

**Shrubs in The Leaze** – Phone call received requesting permission to cut back shrubs at the entrance to The Leaze and potentially arrange collection of cuttings.

Contacted Wiltshire Council who are responsible for maintaining the area. A Technician visited and reported back that the shrubs were not causing an obstruction, they will be cut back in Autumn.

**Potholes in Kent End** – Email report of potholes in Kent End.

Requested Parish Steward investigate, he found no potholes, however there were builders vans parked in the road. Suggested that photos are taken when road is clear and report direct to Highways using MyWilts online reporting.

**Verges in Rixon Gate** – Email received asking for verges to be cut back in Rixon Gate due to poor visibility.

Contacted Highways and advised resident to report via MyWiltshire Online Reporting. Received further emails from the same complainant demanding action. Wiltshire council have sent an officer and remedial works are planned.

**Overgrown Tree** – Email received asking for PC assistance with a tree on a neighbouring property causing issues neighbour.

Advised that it is a civil matter and the PC cannot get involved. The PC can write to request that the overgrowing vegetation is cut back from the footpath.

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## 25-26/033 Financial Report

The Finance report was circulated prior to the meeting.

### Income since the last meeting:

SSE Wayleave	£ 4.00
Interest – Unity	£2048.52

### Expenditure since the last meeting:

Scribe	£ 42.00
O2 Mobile Phone	£ 15.42
Open Space Maintenance	£ 990.00
Website Support	£ 306.41
Payroll Services	£ 11.98
Internal Audit	£ 25.00
Village Hall Hire	£ 30.00
HJ Carter (Grass Cutting)	£ 435.00
Bank Charges Lloyds	£ 4.25
Bank Charges Unity	£ 6.00

## Playing Fields

### Income since the last meeting:

Playing Fields Hire	£ 40.00
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### Expenditure since the last meeting:

TV Licence	£ 174.50
YGP Electricity	£ 471.79
Bradstone Cleaning	£ 120.00

The Council approved the finance report and income and expenditure.

## 25-26/034 Pond/Relief Ditch Spine Road Crossroads

Cllr Berry has been in contact with Wiltshire Council Drainage department who have confirmed that they plan to carry out works with the vector around the crossroads in autumn. Excavator work is also being planned to clear ditches along Spine Road West. The Parish Council agreed to write to the landowner responsible for the Pond requesting they carry out works on their land.

**Action: Clerk**

Wiltshire Council will be contacted prior to our next meeting for an update.

**Action: Clerk**

## 25-26/035 Emergency Plan and Contact Hub

The Clerk will circulate the original email regarding the Contact Hub to all Councillors and will contact Wiltshire Prepared regarding next steps.

**Action: Clerk**

The Emergency Plan will be circulated to all Councillors for consideration at the next meeting.

**Action: Clerk**

## 25-26/036 Parish Basic Allowance

The Parish Council resolved not to pay an annual allowance to Councillors.

## 25-26/037 Playing Fields Committee

A meeting is being planned, an agenda will be circulated.

## 25-26/038 Committees, Working Groups and Representatives' Reports

To respond to any questions relating to reports circulated prior to the meeting.

- a) Planning Committee ( ) – Minutes and Agendas circulated.
- b) Internal Affairs Committee ( ) – Nothing to report.
- c) Village Hall (MY) – Nothing to report.

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- d) Cotswold Lake Trust (MJ) – Nothing to report.
- e) School Governors (SC) – Nothing to report.
- f) Police (SC) – Nothing to report.
- g) Highways (SC/AE) – Nothing to report.
- h) Footpaths, Rights of Way and Waterways ( ) – Nothing to report.
- i) Ashton Keynes Charities (NI) – Nothing to report.
- j) Parochial Church Council (LM) – Nothing to report.
- k) Millennium Green (NI) – Nothing to report.
- l) B4696 Road Safety (SC/AE) – Nothing to report.
- m) CIL Funds (TR) – Nothing to report.
- n) WC Operational Flood Risk Working Group (MC) – Nothing to report.

## **25-26/039 Matters for the next meeting**

The Emergency Plan will be brought to the next meeting.

An update on works by Wiltshire Council to the Spine Road Crossroads will be sought prior to the next meeting.

Councillors were reminded to contact the Clerk with any items to be put forward for the agenda and to submit any reports for the Committees, Working Groups and Representatives section at least 10 days in advance of the next meeting.

## **25-26/040 Date for the next meeting**

The next Parish Council meeting will be arranged for 18<sup>th</sup> September at 7.15pm, in the Village Hall.

The meeting concluded at 9.05pm.