

# *Ashton Keynes Parish Council*

## **Minutes of a meeting held in the Village Hall on Wednesday 12 July 2017**

Present: Cllrs M Carter; M Cooper; E Tidmarsh; A Tindall; A Wheatley;  
D Wingrove.

In attendance: The Clerk; Mr D Sheppard; Mrs T Ford; Mr S Shaw; Mr A Levens; Mr M Smith (members of the public)

The meeting commenced at 7:15pm

Prior to the meeting, Mrs Ford addressed the Parish Council to raise objections to the planning application of a single storey dwelling on the land at Cedar Lodge. Initially, Mrs Ford's objection was from the lack of notification of the forthcoming application in the Parish Newsletter. It was explained to Mrs Ford that there is never any prior notification of planning applications in the newsletter, only notification of those that had been discussed by the Parish Council and its observations and there are notifications of those applications determined by Wiltshire Council. Mrs Ford gave her reasons for objection to the application as it is a modern property in a conservation area and, although being stated as a single storey dwelling, will be visible from the road. Contrary to the application, trees within the site will be effected, if not immediately, then by potential root damage. There will be an increase in traffic onto an already overused road with many cars being parked up all day, there will be increased issues for pedestrians, cyclists and all road users. There are also privacy issues for neighbouring properties.

Mrs Ford was thanked for her observations and it was noted that the application was on the agenda for discussion.

Prior to the meeting, Mr Sheppard addressed the Parish Council to request the Parish Council to consider prepayment of the 2018-19 grant for the Village Hall to combine with the grants due to the Village Hall in order to repair the Velux windows in the Ashton and Keynes room. A repair needed for Health and Safety reasons and with the summer holidays due, the work could be carried out before the Pre-School returns in the autumn.

Mr Sheppard then requested the Parish Council to consider updating the loan to the Community Shop to enable the use up to £1,500 of the loan on capital expenditure and thereby reducing the outstanding balance to at least £4,500. There are needs to update equipment, especially the electronic till in order to use more cost-effective methods of credit card sales. Should the Parish Council agree, then Mr Sheppard will inform the Parish Council of the exact amount involved.

Mr Shephard was thanked for his request and it was noted both topics were on the agenda for discussion.

Mrs Fox and Mr Shaw left the meeting

### **2017/072 Apologies for absence accepted by the Council**

Apologies for absence accepted by the Parish Council had been received from Cllrs Crawford; Ellison and Wilts Cllr Berry.

### **2017/073 Declarations of Interest**

There were no declarations of interest

# Ashton Keynes Parish Council

## **2017/074 To confirm the Minutes of the Council Meeting held on 14 June 2017**

The minutes of the Council Meeting 14 June 2017 had been circulated previously and were agreed and signed as a true record.

## **2017/075 Parish Council Vacancies**

Mr A Levens and Mr M Smith had expressed an interest in joining the Parish Council. Mr Levens; proposed Cllr Carter, seconded Cllr Tidmarsh. Voted in favour unanimously. Mr Smith; proposed Cllr Cooper, seconded Cllr Tidmarsh. Voted in favour unanimously. Mr Levens and Mr Smith signed the Declaration of Acceptance forms and were welcomed to the Parish Council.

## **2017/076 Matters to Report not included on the agenda**

- Cllr Berry had confirmed there was no further update on the decisions following the consultation of the decommissioning of the phone boxes. Cllr Wingrove agreed to follow up with Cllr Berry.

**Action: Cllr Wingrove**

- Notification of a call in of the application for the Cable Ski Centre should the case officer at Wiltshire Council consider approving the application without confirming the conditions forwarded by the Parish Council. The target decision date for this application has been deferred to mid August. Cllr Wingrove will check on the progress of the application with Cllr Berry.

**Action: Cllr Wingrove**

- Cllr Berry had forwarded a link to Urchfont Parish Council which provided evidence of how a Community Bus could work. The Parish Council had been advised to contact Urchfont PC to discuss how running a volunteer driven bus can work, together with representatives from the Parish Councils at Leigh, Minety, Oaksey and Crudwell. There is an attempt to bring the Chairs of the relevant parishes together to see if there is an appetite for this project. Cllr Wingrove will discuss this with Cllr Berry, however it was noted that although the Area Board might provide the vehicle, remaining costs would fall to the parishes.

**Action: Cllr Wingrove**

- Cllr Wingrove had contacted the owner of Lake 83, where the link gully had been reported, and the owner reported that he had received advice from a surveyor prior to linking the gully and confirmed it was to stop fish from his lake transferring to Lake 82 and to stop crayfish from entering Lake 83. The points of the conversation are to be forwarded to Cllr Wingrove by email, which will then be circulated to the Parish Council. The Councillors requested sight of the surveyor's report for clarification.

**Action: Cllr Wingrove**

## **2017/077 Chairman's Report**

- It was noted that since the attempted abduction of a child in Park Place the previous weekend, an arrest had been made in Cirencester.
- It was noted that at the May meeting, Councillors had agreed to represent the Parish Council at the Area Board meetings, which often coincide with the Parish Council monthly meetings. Cllr Wingrove confirmed he would attend the September meeting, which does not coincide, Cllr Tindall agreed to attend the November meeting. Attendees at next year's meetings will be agreed at a later date.

# Ashton Keynes Parish Council

- There is still a vacancy on the Parish Council which will be advertised through the Parish newsletter with a cut-off date for applications of 21 August.

**Action: The clerk**

## **2017/078 Clerk's Report –**

The report had been circulated previously and it was noted that since the last meeting, the incident of the large branch having broken off and falling into the river has been reported to the Environment Agency. The Agency has confirmed that it will be dealing with the removal of the tree from the river and application notification has been received to re-pollard the trees under the 5 day notice of Dead and Dangerous trees. Land transfer behind The Mead - the solicitor for GreenSquare has been contacted and it has been confirmed that the transfer was completed at the beginning of the year, but the land registration had not been completed. Once this has been completed the solicitor will forward the confirmation to the Parish Council. The perceived speeding along The High Road was discussed and Cllr Wingrove has arranged to meet with PCSO John Bordiss to review the situation.

**Action: Cllr Wingrove**

It was noted that the Badminton Club had requested a grant application form, however it has not been submitted as yet. Finally, a resident from Milling Close had requested that the road sign be repaired, the damaged sign had been reported to Wiltshire however the response was " Unfortunately due to current budget restriction regarding sign replacement. The Council is having to prioritise its sign workloads, with Safety, Statutory and Regulatory signage taking priority. If the Parish Council wish to fund a replacement sign we can help with its installation. As for the present condition of street nameplate, the Parish Council may wish to add to priority work list for the Parish steward, so he can rub it down to remove the flaky paint & rust with a wire brush." The parishioner is to be advised of the response. The Parish Council agreed this was the remit of Wiltshire Council and confirmed that this type of expenditure is not in this year's budget.

## **2017/079 Financial Report**

Income since the last meeting:  
SSE Wayleave £4.00

Expenditure:  
Clerk's salary (June) £429.60  
Room Hire (June) £19.00  
OSM Contract (June) £900.00  
Grants  
Playing Fields £1,614.00  
Millennium Green £750.00  
PCC £1,000.00

Closing balance: £46,224.58

The Parish Council noted the report and confirmed the cheque signatories to be Cllrs Carter, Cooper, Tidmarsh and Wingrove.

## **2017/080 Draft Wiltshire Housing Site Allocations Plan**

The Draft had been circulated previously and it was noted that as the Ashton Keynes Neighbourhood Plan had been successfully completed, the housing site allocations for the parish should reflect those in the Neighbourhood Plan. Cllrs Wingrove and Tindall will attend the consultation event on 17 July to confirm settlement boundary and the housing sites as in the Neighbourhood Plan.

**Action: Cllrs Tindall and Wingrove**

## **2017/081 Partial conversion of shop loan to a grant**

# Ashton Keynes Parish Council

The Parish Council considered the following resolution:

- to reduce the loan to the Village Shop from £6,000.00 down to £4,500.00, as requested by the Ashton Keynes Village Shop Association, the terms and conditions of the original loan remaining the same
  - to make a grant of up to £1,500 to the Ashton Keynes Village Association Shop, to enable it to purchase new capital equipment for the Shop.
- . Proposed Cllr Wingrove, seconded Cllr Carter. Voted 7 in favour, 1 abstention

## **2017/082 Citizen's Advice Bureau request for funding**

The Parish Council resolved to decline the request for this year.

## **2017/083 Committees, Working Groups and Representatives' Reports**

### • **Planning**

#### a) Application: 17/05460/FUL

Proposal: New single storey dwelling

Address: Land at Cedar Lodge 3 Cove House Gardens

Decision: To OBJECT for the same reasons as the previous application as the application neither preserves nor enhances the conservation area, the proposed materials are inappropriate and are not used within the vicinity. The development creates further loss of open space within the conservation area and is set in front of the de facto building line. It was noted that that it had been acknowledged that three substantial trees would need to be felled, however concerns were raised as this could leave remaining trees on the site, vulnerable. The Parish Council agreed that the reasons for the previous refusal the by Wiltshire Council, as set out in the NOTIFICATION OF REFUSAL of Full Planning Application Reference Number: 14/11217/FUL, were still applicable to this application.

#### b) Application: 17/05304/OUT

Proposal: Demolition of redundant outbuildings and erection of two detached dwellings with garages and a detached garage for host building

Address: Windrush, High Road

Decision: to OBJECT as this proposed development is outside the settlement boundary of the recently adopted Neighbourhood Plan. There were concerns raised of the flood risks to the site.

Cllr Berry will be requested to call in these applications should the case officers concerned be considering approval.

### • **Open Space to include footpaths, hedges and water courses –**

The working group has received no further information from Wiltshire Council Officer, Janice Green, regarding the re-instatement of footpath 20 to the north of Lake 82 as the issue is in the queue for processing. The secretary for the North Wiltshire Ramblers Association has been proactive with the issue. Mr M Seymour has given the historical information behind the footpath location to Cllr Tidmarsh, which will be forwarded to Cllr Wingrove. The meeting to discuss the watercourses will take place later in the summer, however all members of the group have been continuing to identify riparian ownership and completion of the template is on-going. The new laying of the footpath 28A, which, as reported at the previous meeting, is being fenced for public safety, is proving difficult to traverse. Further evidence of this will be forwarded to the clerk. The review of the stiles is on-going.

# *Ashton Keynes Parish Council*

- **Village Hall** – the Parish Council resolved to forward the grant for 2018-19 of £1,590 as requested by the management committee.
- **Playing Fields Committee** – there was nothing to report
- **Minerals Liaison** – there was nothing to report
- **Cotswold Water Park** – there was nothing to report
- **School Governors** – the school has received an “outstanding” review from SIAMS following the local diocesan inspection; the OFSTED inspection was completed last week and the report is due. The recent sports week was a success. From 1 July, Mrs M Collier-Bromelow took over from Mrs S Harris as the newly elected Chair of Governors.
- **Police** – there was nothing further to report.

## **2017/084 Neighbourhood Planning Project Review**

Cllr Carter had circulated the projects from the Neighbourhood Plan however, due to the over running of the meeting, the Parish Council agreed to defer this agenda item to the next meeting when it will be discussed prior to the Committees, Working Groups and Representatives’ Reports.

## **2017/085 Matters for the next meeting**

Councillors were reminded to inform the clerk by 6 September should any additional items be required. Cllr Tindall requested that the issue of the link gully at Lake 83 be an agenda item in September.

## **2017/086 Date for next meeting 13 September 2017.**

The meeting was concluded at 10:03pm