

Ashton Keynes Parish Council

Minutes of a meeting held in the Village Hall on Wednesday 10 January 2018

Present: Cllrs M Carter; M Cooper; S Crawford; B Ellison; A Levens; E Tidmarsh; A Tindall; D Wingrove.

In attendance: The Clerk; Mr L Durrant (DPS Consultants); Mr D King (Focus In Design architect); Mr M Seymour (member of the public)

The meeting commenced at 7:15pm

Prior to the meeting, Mr Durrant gave the Parish Council a brief overview of the plans for the new development at Wheatley's Farm. The site has been purchased by a local developer, Chris James Homes, as a joint venture with the current land owner. Whilst not being involved with the original application, which was approved following an appeal, DPS consultants intend to adhere to the conditions and recommendations set out in the outline application approval. It is intended that there will be 8 affordable home included on the development. Mr Durrant indicated that, providing planning went through smoothly, development could commence later in the summer, however, Mr Durrant was unaware of the latest application for aggregates extraction close to the development and will liaise with the land owner regarding potential implications. Having read the Ashton Keynes Neighbourhood Plan, the architectural designs will be sympathetic to those already in the parish and DPS consultants intend to present a more comprehensive management application in line with conditions set out in the approval, with a new design and access statement. Subject to agreement with the client, Mr Durrant will forward the design statement to the Parish Council for review.

Mr Durrant and Mr King were thanked for their presentation and they left the meeting Cllr Ellison apologised for having to leave the meeting due to an emergency call out.

2018/001 Apologies for absence accepted by the Council

Apologies for absence accepted by the Parish Council were received from Cllrs Smith; Wheatley; Berry. Cllr Ellison apologised for being called away from the meeting on an emergency.

2018/002 Declarations of Interest

There were no declarations of interest.

2018/003 To confirm the Minutes of the Council Meeting held on 13 December 2017

The minutes of the Council Meeting 13 December 2017 had been circulated previously and were agreed and signed as a true record.

2018/004 Parish Council Vacancy

There have been no applications received for the vacancy

2018/005 Matters to Report not included on the agenda

- Cllr Ellison has commenced with the refurbishment of the telephone box. Once completed, the defibrillator can be moved from the side of the village signage has been purchased and is with Cllr Ellison and will be fitted once the transfer of the defibrillator has been completed.

Action: Cllr Ellison

- Cllr Berry has called both the application for the development at the land by Dairy Farm and the application for the Coach Park at Three Bridges Quarry.

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- There has been no further progress regarding the planting of the tree by the war memorial in the Churchyard, as this needs to be authorised by the Church, owners of the property.

Action: Cllr Wingrove

- The application for the Aggregates Extraction at Wheatley's Farm has been registered with Wiltshire Council and observations on the application will be made at the February meeting. All councillors will be given the opportunity to feed into the observations whilst they review the application during the month.

Action: All Councillors

- Cllr Tidmarsh has contacted Wiltshire Council regarding the situation of footpath 20. The Council implied a member of the Rights of Way Team would get back to him, to date no one has returned his call. Cllr Tidmarsh will follow up, if he cannot get any further information, the Parish Council agreed to ask Cllr Berry to confirm the position of the re-siting application.

Action: Cllr Tidmarsh

2018/006 Chairman's Report

- The Chairman reported that, during the site review which identified the finger posts along the Thames Path in need of restoration, comments had been made regarding the accessibility across the stone stile at the end of Church Walk along the Thames Path. The Parish Council considered the stile to be in line with similar features in the village, which have listed protection, and should be retained. Furthermore, it was noted that Wiltshire Council had ratified the stone stile placement in order to prevent cyclists using the footpath. Cllr Wingrove agreed to report these findings back to the group who undertook the original survey.

Action: Cllr Wingrove

2018/007 Clerk's Report –

The report had been circulated previously and it was noted that since the last meeting, the clerk has gone to tender for quotes on the tree work along footpath 18 and an application has been sent in to Wiltshire Council. The quotes were discussed, and the Parish Council resolved to accept the quote offered by Harry Carter, with the proviso that Wiltshire Council approve the application.

The precept request has been forwarded to Wiltshire Council. The damage to the roadside along Kent End does not appear to be the responsibility of GreenSquare, who have checked their records for the area, and the hole is not in the highway, the responsible person would appear to be the owner of the property and the residents will be informed. The Parish Steward has continued to clear the gullies throughout the village, including the ditches in Kent End and along the High Road. A recent newsletter from the Thames Path organisation, indicated that the fingerpost work could commence in the Spring. Due to the Christmas /New Year break, there has not been a report from Wiltshire Highways, however, the clerk continues to liaise with the Parish Steward with issues brought forward that can be dealt with through the Parish Steward Scheme. It should be noted that the grit bin, previously situated by the Aggregates Industry site in Friday's Ham Lane, has been transferred to the junction of Happy Land and the High Road as had been requested early in 2017.

The Parish Council noted the report

2018/008 Financial Report

Income since the last meeting:	Expenditure:	
	Clerk's salary	£440.80
	OSM Contract	£900.00
	Room hire (Dec)	£19.00
	Website costs (Dec)	£307.56

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Closing balance: £47,367.40
The Parish Council noted the financial report

2018/009 Neighbourhood Planning Project review

Cllr Leven has been out of action for the last couple of months, however, intends to pick up momentum with the Historic Conservation Group and the Environment Group.

Cllr Carter, Tindall and Wingrove will review other projects identified in the Neighbourhood Plan and present the Parish Council with priorities at the February meeting.

Action: Cllrs Levens, Carter, Tindall, Wingrove

2018/009 Committees, Working Groups and Representatives' Report

- **Planning** - the minutes from the recent meeting had been circulated.
- **Open Space to include footpaths, hedges and water courses** – Cllr Wingrove has inspected the fencing off of footpath 24 and drew the Parish Council's attention to potential areas of concern. It was noted that the land owner is already aware of these areas and is in the process of rectifying the matter.

The meeting was closed for Mr M Seymour to make observations on footpaths

Mr Seymour raised concerns regarding the state of footpath 13, to the west of the B4696, Cllr Wingrove will request Cllr Ellison for an update as to when the footpath will be cleared. Mr Seymour informed the Parish Council that 3 trees had come down across footpath 7, by the Water Ski Lake, the clerk will inform the Wiltshire Rights of Way Officer to follow up with the Water Ski Club.

The meeting was reconvened

- **Village Hall** – it was noted that the bollards outside the shop had been vandalised, deliberately. It is unclear as to which organisation has the responsibility for the maintenance of the bollards.
- **Playing Field Committee** - no report
- **Minerals Liaison** – the next meeting with Aggregates Industries has been arranged for 12 January 2018
- **Cotswold Water Park** – Cllrs Tidmarsh and Carter had met up with members of the Cotswold Water Park Trust for further discussions regarding the request from Somerford Keynes Parish Council to make the footpath at lake 32 a Public Right of Way. Due to the businesses at the lake, Cotswold Water Park are reluctant for this to occur and, whilst Ashton Keynes Parish Council support Somerford Keynes Parish Council in their project, the Parish Council confirmed that there is no need for further action on their part.
- **School Governors** – it was noted that the school had been named as the top performing primary school in Wiltshire. The working group for the action to replace the temporary classrooms with permanent buildings is due to meet in March.
- **Police** – PCSO Bordiss had sent Cllr Wingrove a rota of when he expected to be available for consultations in the village. The dates to be advertised in the Parish Newsletter.

2018/010 Matters for the next meeting

Councillors were reminded to inform the clerk by 5 February should any additional items be required.

2018/011 Date for next meeting 14 February 2018.

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The meeting was concluded at 09:02pm