

# Ashton Keynes Parish Council

## **Minutes of a meeting held in the Village Hall on Wednesday 13 June 2018**

Present: Cllrs M Carter; S Crawford; A Levens; M Smith; A Tindall; D Wingrove.

In attendance: The Clerk; Wilts Cllr Berry; 3 members of the public (names noted), J Avery representative SWARCO

The meeting commenced at 7:15pm

Prior to the meeting, James Avery, and engineer from SWARCO, gave a presentation on Speed indicator Devices, one of the products supplied by SWARCO. The ease of data retrieval, set-up and variations were explained together with the power options. Mr Avery answered the questions from the Councillors and the floor regarding longevity of batteries, simplicity in transfer of sites and the type of data that could be accessed from these devices.

Mr Avery was thanked for his presentation and he left the meeting.  
The representative from Leigh Parish Council left the meeting.

Mr M Seymour asked the Parish Council for a progress update regarding footpath 20. It was reported that whilst the Parish Council had chased Wiltshire Council regarding the matter and that a report had been promised two months ago, there had been no correspondence from Wiltshire Council regarding the matter. Cllr Berry agreed to follow this up again. Mr Seymour reported that footpaths 7 and 13 were in need of clearance as they are difficult to access and utilise. Furthermore, Mr Seymour reminded the Parish Council that the footpath network is an integral part of the village and needed to be maintained.

Mr Seymour was thanked for his observations.

### **2018/069 Apologies for absence**

Apologies for absence accepted by the Council were received from Cllrs Cooper and Ellison

### **2018/070 Declarations of Interest**

There were no declarations of interest.

### **2018/071 To confirm the Minutes of the Council Meeting held on 9 May 2018**

The minutes of the Council Meeting 9 May 2018 had been circulated previously and were agreed and signed as a true record.

### **2018/072 Parish Council vacancies**

Wiltshire Council has confirmed that the Parish Council may co-opt to replace the two Councillors that resigned in April. Mrs Inzani had expressed an interest in joining the Parish Council, however she was on holiday for the June meeting. The Parish Clerk will be leaving at the end of July and discussions were had regarding a replacement.

Advertisements will go out locally and through the Wiltshire Association of Local Councils, however as there may not be time to have a suitable candidate in place by August, Cllr Wingrove has identified a gentleman who is prepared to stand in as an interim clerk, but there has been no specified period agreed. Meanwhile, Councillors were encouraged to source other potential Councillor to bring the Parish Council back to full strength.

### **2018/073 Matters to Report not included on the agenda**

- Cllr Ellison has completed the refurbishment of the telephone box. The defibrillator can be moved from the side of the village, Cllr Wingrove agreed to co-ordinate the transfer with the defibrillator co-ordinator.

# Ashton Keynes Parish Council

- Action: Cllr Wingrove**
- The planting a tree in remembrance of the fallen from WW1 in the churchyard is ongoing. Cllr Wingrove will progress the project.
- Action: Cllr Wingrove**
- As reported prior to the meeting, there has been no further notification regarding the re-instatement of footpath 20. Cllr Berry will make further investigations to the progress of the application.
- Action: Cllr Berry**
- The clerk had obtained this response to the 'under vehicle' scanners for road surface quality: "The refuse vehicles are not using scanners, they are using High Definition Cameras. These captures imagines instil form but to a highly identifiable data format (greater than the human eye), that then artificial intelligence (AI) can be used to monitor deterioration or a change in the environment. The trial, which is only on a small number of refuse vehicles, is to develop AI that removes the human element and allows for minor deterioration to be spotted (again greater than possible with humans). So rather than a human driving or looking at images the AI spots the deterioration from the film and sends a request for work. The AI is currently being developed. So, all the camera images are being just filmed roads. Until the AI is completed, which is sometime away, the information is the same as driving down the road looking at images for a human eye. It will be there some day, but until then we are still with the tried and tested specialised highway vehicle monitoring."

## 2018/074 Chairman's Report

- It was noted that the new fingerposts are in place and the Parish Council thanked the National Trails, Wiltshire Rights of Way Officer, Steven Leonard and parishioner, Dave Sheppard, who had initiated the project, for the successful completion of the project.
  - It was noted that the Cotswold Community development application had been approved with conditions. Concerns were raised as to where this left the Neighbourhood Plan, although the Parish Council had not objected to the application, as the approval seemed to go against the Plan and the Wiltshire Core Strategy. Cllr Berry agreed to ask for the reasoning behind the decision and to ascertain if the development would have a settlement boundary.
- Action: Cllr Berry**
- The clerk had circulated a letter from the Community Land Trust, which might be useful to access for Neighbourhood Plan projects in the future, however the Trust does appear to concentrate on assisting in utilising Parish Council land for housing, which is not relevant to this Council.

## 2018/075 Clerk's Report – to approve the Annual Governance Statement

Cllr Ellison had completed the survey of the grit bins and this report had been forwarded to Wiltshire Council. A parishioner had requested assistance in getting the road off Friday's Ham Lane, next to Jennie's Café, named and signed. The Parish Council agreed to support the application, providing the parishioner obtains signed documentation from all the residents along the road agreeing to the name and the road sign. It was noted that the Parish Council is not prepared to undertake the canvassing of the residents and that the parishioner has offered to pay for the road sign. Another parishioner had requested a sign by the bridle path access point along Rixon Gate, requesting car owners to allow access for horse riders and cyclists. The Parish Council did not consider that this would be a solution to the problem and agreed that this would not be cost effective. The parishioner who complained about the footbridge crossing the brook to the rear of Kent End Field to the Thames Path, will be informed that this has been forwarded to the Environment Agency who have agreed to review the matter.

**Action: The clerk**

# Ashton Keynes Parish Council

Leigh Parish Council had invited Ashton Keynes Parish Council to join in the sharing of the Speed Indicator Device they used as the SID along the B4696 seldom worked. Following the presentation earlier in the evening, the Parish Council agreed that it would prefer outright ownership and Cllr Smith will put forward a proposal with quotes at the July meeting.

**Action: Cllr Smith**

## 2018/076 Financial Report

Income since the last meeting:	Expenditure:	
Income	Clerk's salary	£440.80
£0.00	OSM Contract	£900.00
	Room hire (May)	£19.00
	Internal Audit	£25.00
	M Carter, website	£122.07
	Grants 2017-18:	
	PCC	£1,000.00
	Millennium Green	£750.00

Closing balance: £53,010.74

The Parish Council noted the financial report.

## 2018/077 Village Hall Grant application

The Village Hall Management Committee had put in a request for a grant towards the roof repairs. The Parish Council was reminded that last year the village hall had utilised the 2017-18 allocation for the installation of the Velux windows, however the Parish Council does have a duty of care for the village hall. The total requested is £1,357.20 inc of VAT. The proposal to give the grant to the village hall was proposed by Cllr Wingrove; seconded Cllr Smith voted in favour, unanimously.

## 2018/078 General Protection Data Regulations (GDPR)

Cllrs Carter, Crawford and Wingrove had presented a Policy to ensure that the Parish Council complied with the GDPR. Councillors required assurances that what had been set out in the policy would be easily accessible for Councillors. Cllr Carter will update the procedures and ensure all Councillors are able to utilise their Parish Council email addresses. The Parish Council agreed to adopt the GDPR Policy.

**Action: Cllr Carter**

## 2018/079 Committees, Working Groups and Representatives' Report

- i. **Planning** - the minutes from the recent meeting had been circulated. The newly appointed Chair to the Committee, Cllr Tindall, explained to the full Council the reason for the objection to the 18/04402/FUL at Rixon Gate was because the modern design appeared more in keeping with more exclusive holiday homes in the area and considered that acceptance of this design could set a precedent for the other applications in the future. Cllr Wingrove noted that the application for the dog exercise area, along the Derry, should have gone to the Planning Committee but appeared to have been deferred due to the fact that the agent for the applicant had been unable to contact the owners for revisions to the application. Cllr Berry informed the Parish Council that the application for the holiday home in Kent End had been called, however, following amendments to the application, it would appear the case officer is likely to approve with conditions.
- ii. **Environment group** – no report as Cllr Levens has ongoing health issues, however will contact Cllr Ellison with regard to the state of footpaths 7 and 13.
- iii. **Flood management** – nothing to report
- iv. **Historic Conservation** -nothing to report
- v. **Minerals Liaison** – nothing to report
- vi. **Village Hall** – nothing to report

# Ashton Keynes Parish Council

- vii. **Playing Fields Committee** - it was noted the Family Sports Day, to be held at the Bradstone, has been arranged for Sunday, 15 July 2018
- viii. **Cotswold Water Park** – Cllrs Wingrove and Carter reported that Somerford Keynes Parish Council is looking for support for its application for the Public Right of Way footpath at the Keynes Country Park to be ratified. Somerford Keynes has the support of Gloucestershire County Council, however the Cotswold Water Park Trust has legal advice that the footpath wording does not comply with a full Public Right of Way. The Parish Council agreed that the Chairman should write to Jaci Harris (Gloucestershire County Council), confirming Ashton Keynes’ support Somerford Keynes Parish Council’s stance on this matter, but that it would not involve itself in the legal intricacies.
- Action: Cllr Wingrove**
- ix. **School Governors** – Cllr Crawford reported that 4 vacancies became available on the School Governing body for new parent governors. As existing governors had reached the end of their term. All vacancies were filled and will attend the next full Governors meeting on Thursday 25<sup>th</sup> June; Cllr Crawford has joined the school governors. Jon Hughes informs the Council that the 2018/19 budget is being finalised and it is predicted to eat in the reserves more than in the past. Leaving a smaller carry forward for any unforeseen expenditure. Jon did however acknowledge that this is unfortunately now a fact of school funding. Pupil numbers for next year look strong with a full reception year. A summary of the Head’s report can be found on the School website.
- x. **Police** – PCSO Jon Bordiss has indicated that he would like to attend the occasional Parish Council meeting and has been forwarded the dates to the end of the 2018.

## **2018/080 Review the state of the roads**

Cllr Tindall had previously put forward a motion for the Parish Council to undertake an annual survey on the state of the roads around the village, as recommended in the ‘project’ section of the Neighbourhood Plan. However, it was doubted if the data collated would be meaningful if there was not a full commitment to the project. Cllr Berry told the Parish Council that in the next financial year, there would be funds available for pavement repair through the Community Area Transport Group (CATG). Cllr Tindall agreed to attend the next CATG meeting to see if Ashton Keynes could benefit from these funds. It was agreed that the full review would not be feasible, and therefore this particular project in the Neighbourhood Plan (Paragraph 9.4.3.3.2) would no longer be pursued. However, at the February 2019 meeting, Councillors would need to co-ordinate a review of the worst effected roads, which could then be presented to Wiltshire Council as in need of attention.

**Action: Cllr Tindall**

## **2018/081 Update on Neighbourhood Plan initiatives**

As previously discussed, with the approval of the development at the Cotswold Community site, there is potential for Community Infrastructure Levy to be passed over to the Parish Council. There are no definitive amounts available at present. From the Neighbourhood Plan, a survey of the needs of the Village Hall should be undertaken. Cllr Smith agreed to forward a specification for the best approach for survey and an investment program to ensure the security of the Hall for the future.

**Action: Cllr Smith**

## **2018/082 Matters for the next meeting**

Councillors were reminded to inform the clerk by 4 July should any additional items be required.

## **2018/068 Date for next meeting 11 June 2018.**

The meeting was concluded at 09:41pm