

# Ashton Keynes Parish Council

## Minutes of a meeting held in the Village Hall on Wednesday 11 July 2018

Present: Cllrs M Carter; M Cooper; A Tindall; D Wingrove (Chairman).

In attendance: The Clerk; Wilts Cllr Berry; 2 members of the public (names noted),  
The meeting commenced at 7:15pm

There were no public questions.

### 2018/084 Apologies for absence

Apologies for absence accepted by the Council were received from Cllrs Crawford, Ellison, Levens and Smith

### 2018/085 Declarations of Interest

There were no declarations of interest.

### 2018/086 To confirm the Minutes of the Council Meeting held on 13 June 2018

The minutes of the Council Meeting 13 June 2018 had been circulated previously and were agreed and signed as a true record.

### 2018/087 Parish Council vacancies

Mrs Inzani, who had expressed an interest in joining the Parish Council, was proposed by Cllr Cooper; seconded by Cllr Carter. The vote, in favour, unanimously. Mrs Inzani signed the declaration of acceptance and was welcomed to the Parish Council. The recruitment for the new clerk is underway with advertisements in the Standard, the Parish Newsletter, the WALC website and Ashton Keynes Next Door website, to date there have been three applications, the closing date is 15 July. Cllrs Wingrove, Tindall and Crawford had agreed to conduct the interviewing process at a date to be confirmed; Cllrs Cooper and Carter agreed to stand-in should the interview date be inconvenient to the interview panel. Mr Andrew Batchelor, who has agreed to stand in as clerk for the intervening period, was introduced to the Parish Council.

### 2018/088 Matters to Report not included on the agenda

- Cllr Ellison has completed the refurbishment of the telephone box. The defibrillator can be moved from the side of the village hall, Cllr Wingrove agreed to co-ordinate the transfer with the defibrillator co-ordinator.  
**Action: Cllr Wingrove**
- The planting a tree in remembrance of the fallen from WW1 in the churchyard is ongoing. Cllr Wingrove will progress the project.  
**Action: Cllr Wingrove**
- Footpath 20 has been recommended for re-instatement to the north of lake 82 and, subject to a six-week consultation period, should be re-instated in the not too distant future.
- Cllr Berry had been asked for the reason behind the approval of the Cotswold Community development which appeared to be contrary to the Wiltshire Core Strategy. The reason behind the decision was because there was a shortfall of housing allocation in the Malmesbury area and this application fulfilled the shortfall. The site, whilst within the Ashton Keynes Parish boundary would be deemed a small village and will not be subject to a settlement boundary.
- Cllr Wingrove had sent the letter to Gloucestershire County Council, in support of Somerford Keynes Parish Council's initiative regarding the

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footpaths at Keynes Park and had received a letter of thanks from SKPC. Recently, Gloucestershire County Council had indicated that it would not be supporting adoption of the footpaths as Public Footpaths and Wiltshire County has taken a similar line with those paths that fall within its boundary. The Parish Council confirmed that it would not itself be actively pursuing the adoption of the footpaths, but would await the next steps on Somerford Keynes Parish Council.

- Following the adoption of the General Data Protection Regulations Policy, Councillors were reminded to use their Parish Council email addresses. Cllr Carter has set them all up and is happy to assist those who have any difficulties in using the system.

**Action: All Councillors**

- Cllr Levens had contacted Cllr Ellison with regard to the state of footpaths 7 and 13; Cllr Ellison had agreed to speak to the landowner of footpath 7.
- Cllr Tindall has agreed to attend the next Community Area Transport Group, due to be held in Malmesbury on 11 September.

## 2018/089 Chairman's Report

- It was noted that Ashton Keynes had been runner up in the Best Kept Village Competition, large village section, only one point behind the winner. This will be noted in the Parish Newsletter.
- The Chairman had attended the Malmesbury Area Board where there had been a presentation from the Police and a presentation highlighting the additional recycling services. The Village Hall had applied for a grant from the Area Board to replace the front door and was successful in obtaining the £640 requested.
- The Village Shop is intending to phase out the use of plastic bags and is looking to purchase jute bags, displaying the Village Shop logo, and "boomerang bags" and to assist in the purchase of these bags had requested that part of the loan from the Parish Council be converted to a grant. The amount requested was £109.60. The Parish Council did not want to discuss this request, until it had sufficient information to consider the request in full and the item will go forward to the September meeting. Cllr Wingrove will request a more detailed application from the Village Shop Committee.

**Action: Cllr Wingrove**

- The Chairman had attended the Wiltshire Council Northern Area Planning Committee meeting held earlier in the day. Two recent applications, to which the Parish Council had sent in objections i.e:

18/02153/FUL Change of Use of land from Agriculture to a Dog Exercise / Training Area, the Erection of a 1.9 m deer proof fence and the creation of a car parking area at Keynes House, The Derry

17/12403/FUL, Erection of two bedroom holiday cottage with mostly natural stone elevations and a natural slate roof above, land at Kent End, Back Street, had both been refused by the Area Planning Committee

had been called in. The Chairman, along with several Parishioners, spoke against these two applications and both were refused by the Area Planning Committee.

## 2018/090 Clerk's Report

The decisions of the Parish Council to the matters raised at the previous meeting from various parishioners had been reported back to the relevant parishioners. Leigh Parish Council had indicated an interest in taking the current Speed Indicator Device once Ashton

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Keynes had obtained a new model. The clerk has notified Cllr Crawford who is liaising with Leigh Parish Council. The Parish Council noted that Cllr Crawford had replaced the batteries in the SID, at his own expense and should be recompensed, probably by Leigh Parish Council. The clerk will inform Cllr Crawford.

**Action: The clerk**

It was noted that later in the summer, there would be a need for a review of the Open Space Maintenance contract for 2019 – 21 and that the five year tree survey will be due in the autumn. The Parish Council considered that the timescales would be tight for a new clerk to get the full tendering process completed in time for the budget setting in the autumn and the clerk has been asked to contact the current contractor for the cost of an extension to the current contract for the next financial year.

**Action: The clerk**

The clerk will arrange to meet with Mr Andrew Batchelor, who has agreed to stand in whilst a new clerk is being recruited, to hand over the equipment and paperwork by the end of the month. The further footpath concerns were noted.

**Action: The clerk**

## 2018/091 Financial Report

Income since the last meeting:		Expenditure:	
Income	£0.00	Clerk's salary	£440.80
		OSM Contract	£900.00
		Room hire (June)	£19.00
		M Carter, website	£86.63
		Donation RBL	£25.00
		Newsquest (advert)	£183.60

Closing balance: £51,355.71  
The Parish Council noted the financial report.

## 2018/092 Committees, Working Groups and Representatives' Report

- i. **Planning** - the minutes from the recent meeting had been circulated.
- ii. **Environment group** – no report.
- iii. **Flood management** – no report
- iv. **Historic Conservation** -no report
- v. **Minerals Liaison** – no report
- vi. **Village Hall** – nothing to report as the next meeting will be held next week. The repair to the roof was due to be completed the previous week, this has to be confirmed.
- vii. **Playing Fields Committee** - it was noted the Family Sports Day, to be held at the Bradstone, has been arranged for Sunday, 15 July 2018. Tickets available from the Shop or Committee members.
- viii. **Cotswold Water Park** – Cllr Tindall asked if there was any information regarding the potential expansion of the Water Park as had been indicated by Gloucestershire County Council in a recent televised debate. Cllr Carter agreed to ask the Cotswold Water Park Trust for verification.

**Action: Cllr Carter**
- ix. **School Governors** – Cllr Crawford had reported that there was a full Governors meeting on 28 June, there was nothing major to report and more information will come from the working groups in due course. The Governors have been informed of the approval of the development at the Cotswold Community. The faded zig zags outside the school have been reported to Wiltshire Council.
- x. **Police** – PCSO Jon Bordiss has indicated that he would like to attend the occasional Parish Council meeting and has been forwarded the dates to the end of the 2018.

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## **2018/093 Speed Indicator Devices**

Although Cllr Smith had forwarded the quotes and recommendations from himself and Cllr Crawford, the Parish Council considered that it would be more beneficial on the decision making process if Cllr Smith were to make a presentation and the item has been held over to the next meeting.

**Action: Cllr Smith**

## **2018/094 Update on Neighbourhood Plan initiatives**

As previously discussed, Cllr Smith had agreed to forward a specification for the best approach for survey and an investment program to ensure the security of the Village Hall for the future. Cllr Smith had been unable to attend this meeting and the item has been held over to the next meeting.

**Action: Cllr Smith**

## **2018/095 Matters for the next meeting**

Councillors were reminded to inform the clerk by 5 September should any additional items be required.

Prior to the closure of the meeting, Cllr Wingrove, on behalf of the Parish Council presented the outgoing clerk with flowers and a gift and thanked the clerk for the work undertaken over the last five years.

## **2018/096 Date for next meeting 12 September 2018.**

The meeting was concluded at 08:05pm