

# *Ashton Keynes Parish Council*

## **Minutes of the meeting held at Bradstone Pavilion on Thursday 4<sup>th</sup> June 2026 at 7.30pm**

Present: Cllrs S Crawford – Chairman; T Romback; M Carter; N Inzani; A Ellis; C McMurtry; M Young; M Jeffery; K Grieves; S Harrison.

In attendance: Wiltshire Cllr Berry, Fiona Ryder – Clerk, 4 x Members of Public.

### **26-27/040 Public Section**

One member of public raised flooding concerns regarding blocked drains at North End. Wiltshire Councillor Berry took details and will investigate.

One member of public was in attendance with an interest in being co-opted on to the Council.

One member of public left the meeting.

### **26-27/041 Apologies for absence**

There were no apologies for absence.

### **26-27/042 Co-Option**

Cllr Crawford proposed co-option of Shaun Harrison, Cllr McMurtry seconded the proposal. The Council voted unanimously in favour. Shaun Harrison signed a declaration of acceptance and joined the Council.

### **26-27/043 Declarations of Interest**

There were no declarations of interest.

### **26-27/044 Minutes of the Council Meeting held on 7<sup>th</sup> May 2026**

The minutes of the meeting held on 7<sup>th</sup> May 2026 were approved and signed.

### **26-27/045 Actions from Previous Meetings**

26-27/035 – Response sent to Purton Parish Council regarding Purton household Recycling Centre.

26-27/034 – Cllr McMurtry attended the OFWG teams meeting on 20<sup>th</sup> May, there was no further advice regarding river walks.

26-27/033 – Cllr Young to respond to Clerk regarding questions relating to recent quote for new play equipment.

Action: Cllrs Crawford & Young

26-27/032 – Village Hall Car Park investigations are ongoing.

26-27/007 – Cllr McMurtry has responded to Minety Parish Council regarding potential flooding issues on Ashton Road.

25-26/085 – Further details and quotes for Bradstone plan are being investigated by the CIL Working Group.

25-26/082 – The Parish Council was represented by Cllr Berry at the previous planning committee meeting to consider the discuss the anaerobic digester application, Cllr Berry will continue to represent the Parish Council at the upcoming meeting.

25-26/057 – Contact was made with CDC regarding AKPC being consulted on planning applications near the boundary. No progress has been made.

### **26-27/046 Chairmans Report**

The Chairman had attended the latest Local Highways and Footways Improvement Group meeting on 2<sup>nd</sup> June. Meetings are occurring three times per year with the next one

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scheduled for October. A copy of the meeting tracker has been sent to all Councillors. Current Priority 1 Schemes for Ashton Keynes are:

**Footpath AKEY 11 and 15A** – Installation of kissing gates. Liaising with Stephen Leonard.

**B4696 Village Gates** - A works package is being developed. Confirmation of B4040/B4696 speed limit review is required to ensure there are no changes to the speed limit signs.

**B4696 Thames Path Crossing** – Traffic Regulation Order for No Waiting. Consultation period has ended, the scheme is being prepared for implementation.

New Issues Submitted:

**Rixon Gate** – Request for bend warning sign and request for 30mph speed limit. Speed limit review was rejected. Bend warning sign was progressed to Priority 1. Clerk to update member of public who submitted the original request.

**Action: Clerk**

**B4696 Speed Indicator Device** – Two locations for SID post and sockets near Gosditch - progressed to Priority 1.

Due to increasing workloads of LHFIG, its principal contractor, and the interval between LHFIG meetings, it was discussed that all Highways Improvement Requests must be formally assessed and approved by Wiltshire Highways to ensure compliance and future maintenance. It was noted that allowing councils to progress installation and funding arrangements could help reduce delivery times.

It was suggested that Parish Councils could help expedite delivery by considering funding arrangements for smaller schemes on a case-by-case basis, including whether to fund projects in full or maintain the current one-third contribution.

## 26-27/047 Clerks Report

A proof of life was carried out at the beginning of May.

Wiltshire Council have confirmed that no requests were received to hold an election for the Councillor Vacancy as advertised on 17th April. The Parish Council are now able to co-opt for both current vacancies.

Four Acre Close – Email received noting that the shrubs and grass alongside the path from 1&2 Four Acre Close and 8&9 Four Acre Close used to be regularly maintained but have not been touched for a while and are overgrown and messy.

This area is not on the Parish Council maintenance schedule. Advised reporting to Wiltshire Council.

The report was noted.

## 26-27/048 Annual Governance Statement

The annual governance statement was approved and signed.

## 26-27/049 Financial Report

The finance report was circulated prior to the meeting.

### Income since the last meeting:

OneCom £ 48.00

### Expenditure since the last report:

BF Printing £ 327.00  
Scribe £ 42.00  
Open Space Maintenance £ 990.00

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Payroll Services	£ 103.18
WALC	£ 653.70
02 Mobile Phone	£ 15.42
Mileage	£ 19.80
Phone Box Expenses	£ 12.43
Internal Audit	£ 25.00
Lloyds Bank Charges	£ 4.25

## **Playing Fields**

### **Income since the last meeting**

Hire £ 4555.00

### **Expenditure since the last report:**

HJ Carter	£ 140.00
JP Wood Electrical	£2658.80
Bradstone Cleaning	£ 120.00
YGP Electricity	£ 53.11
Hills Waste	£ 236.24
Supplies	£ 268.83

The Accounting Statement was approved and signed.  
The Council approved the Annual Governance and Accountability Return.  
The Council approved the finance report and income and expenditure.

## **26-27/050 Complaints Procedure**

The Parish Council approved the complaints procedure with no changes.

**Action: Clerk**

## **26-27/051 Playing Fields Committee**

The High Road Pavilion has not yet been fully cleared, delaying the deep clean. Broken slates on the roof need investigating.

The Tennis Club has requested the cutting back of branches overhanging the courts, this is suggested for September. The club is also planning to go ahead with resurfacing of the courts and has requested approval of a route for the contractor. Cllr Ellis will liaise with the contractor.

**Action: Cllr Ellis**

The Committee has been asked to investigate an 8ft by 10ft container to be used for storing Open Space Maintenance Equipment, quotes suggest this will cost in the region of £3000, this will need to be discussed at the next meeting.

An internet connection is being fitted at Bradstone on 18<sup>th</sup> June, a policy will need to be put in place.

**Action: Clerk**

## **26-27/052 Planning Applications**

### **PL/2026/02884** – Rixon Farm, Rixon Gate

Reposition full height glazing from inside face of circular stone columns to outside face of circular stone columns.

Comment: Support Conservation Officers comments.

### **PL/2026/03102** – Kirkland, Coxs Hill

Cherry trees – Fell.

Comment: No objection

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**PL/2026/03159** – Winters Folly, High Road  
Silver Birch tree – fell to ground level and remove all arisings.  
Comment: No objection

**PL/2026/03227** – 8 Cove House Gardens  
Cypress – fell.  
Comment: No objection

## **26-27/053 CIL Working Group**

It was proposed that the CIL survey outcomes be published. It was agreed to change the wording on the document to state that the working group had reviewed the survey results and makes recommendations to the Parish Council. Further information and costings would need to be provided for the Parish Council to make any decisions. Document to be updated and emailed to all Councillors prior to being published.

**Action: Cllr Grieves, Clerk**

It was agreed to invite members of the public to come forward to volunteer to assist in progressing any items of interest in the published document. Cllr Carter will liaise with the Village Hall Management Committee regarding proposal at the Village Hall.

**Action: Cllr Carter**

The next CIL meeting is planned for Monday 15<sup>th</sup> June, 7.30pm at Bradstone.

One member of public left the meeting.

## **26-27/054 Committees, Working Groups and Representatives' Reports**

To respond to any questions relating to reports circulated prior to the meeting.

- a) Internal Affairs Committee ( ) – Nothing to report.
- b) Village Hall (MC) – Nothing to report.
- c) Cotswold Lake Trust (MJ) – Nothing to report.
- d) School Governors (SC) – Nothing to report.
- e) Police (SC) – Nothing to report.
- f) Highways (SC/AE) – Nothing to report.
- g) Footpaths, Rights of Way and Waterways ( ) – Nothing to report.
- h) Ashton Keynes Charities (NI) – Nothing to report.
- i) Parochial Church Council (CM) – It was agreed that Cllr McMurtry would be the Parish Council representative.
- j) Millennium Green (NI) – Nothing to report.
- k) B4696 Road Safety (SC/AE) – Nothing to report.
- l) CIL Funds (TR) – Nothing to report.
- m) WC Operational Flood Risk Working Group (MC) – Nothing to report.

## **26-27/055 Matters for the next meeting**

Councillors were reminded to contact the Clerk with any items to be put forward for the agenda and to submit any reports for the Committees, Working Groups and Representatives section at least 10 days in advance of the next meeting.

Proposals for the Council need to include sufficient information for the Council to be able to make an informed decision.

## **26-27/056 Date for the next meeting**

The next Parish Council meeting will be held on 2<sup>nd</sup> July, 7.30pm at Bradstone Pavilion.

The meeting concluded at 9.08pm.