

Ashton Keynes Parish Council

Present: Cllrs D Wingrove (Chairman), M Carter, M Cooper, S Jefferson, A Stefanovic, E Tidmarsh, R Thomas and K Winstone. County Cllr C Berry

Public representations

Mr Nigel Whitehouse and Ms Omi Pears raised questions and concerns about the recent survey of village opinion regarding the change of use planning application for the former Horse and Jockey public house. The data from this survey was dealt with by the previous Chairman who responded to the Wiltshire Council planning application on behalf of the Parish council.

Mr Whitehouse was particularly concerned that, in his opinion, incomplete data relating to this survey had already been published in the Parish Newsletter but it was unclear that Parishioner's views on the stance the Parish Council should take had been taken into consideration.

The Chairman confirmed a clear intention to ensure that the process was open and transparent and asked for immediate action to retrieve the raw data for collation and analysis after which the results would be shared publicly. As a first step a request will be made to the former Chairman to provide the raw data to the Clerk.

Action: The Clerk

Once the data is available Cllrs M Carter and A Stefanovic will collate and update the statistics produced from the online responses. The Chairman will assist in this process which will be undertaken as a matter of some urgency due to the impending planning meeting at Wiltshire Council to discuss the matter.

Action: The Chairman, Cllrs M Carter and A Stefanovic

Minutes of a meeting held in the Village Hall on Wednesday 8 May 2013

2013/45 Apologies for absence

Apologies were received from Cllrs B Ellison and M Seymour

2013/46 Declarations of Interest in items on the Agenda

There were no declarations of interest.

2013/47 To confirm the Minutes of the Council Meeting held on 10th April 2013

A correction to the Minutes of the Parish Council meeting held on 10th April 2013 was noted: the recent grant for repair to the War Memorial was from the War Memorial Trust not English Heritage as previously stated.

2013/48 Matters arising from the Minutes

The following Matters Arising were raised:

- ▲ The Clerk will check the progress of the written complaint the former Chairman was to raise with the previous Wiltshire Councillor.

Action: The CI

- ▲ The Clerk reported that the Open Space maintenance contract was now signed and a letter had gone out to all those that tendered to thank them for their interest. A list of interested parties has been filed for future reference.

- ⤴ The issue of attendance at Planning Committee meetings was addressed at the Annual Meeting with the appointment of new members
- ⤴ Cllr Berry will report on the ramifications surrounding community assets as soon as possible
- ⤴ The previous Chairman had agreed to negotiate with the Senior Football Club regarding payment arrears. The Council felt it was incumbent on the Playing Fields Committee to meet and agree a plan of action for recovery of monies as a priority. Cllr Jefferson will progress this as the Parish Council representative.

Action: Cllr S Jefferson

- ⤴ Cllr B Ellison was not present at this meeting so could not report on his discussions with the landowner of the field by Happyland/Rixon Gate

Action: Cllr B Ellison

- ⤴ Cllr C Berry reported that there had been a discussion at Leigh Parish Council on the issue of the field at the Happy Land/Rixon Gate junction at which the tenant had mooted the idea of widening the gateway. Several councillors felt this might not be a good idea as it would allow for even bigger vehicular access. This item is to be an agenda item at the next meeting.

Action: The Clerk

- ⤴ The Neighbourhood Plan working group have set up two public meetings on Wednesday 15 May 6:30pm to 9:00pm and Saturday 18 May 11:00am to 3:00pm to inform and engage with Parishioners. The Chairman asked for volunteers to help the steering group members with administration and meet and greet duties on the day. Cllr Jefferson volunteered an hour on each day and the Chairman and Cllr M Carter will check availability with other councillors during the coming week.

Action: The Chairman & Cllr M Carter

Cllr M Carter asked Cllr C Berry to participate in his role as County Councillor. Councillor C Berry agreed.

- ⤴ Cllr S Jefferson confirmed the panel in the bus shelter on the High Road was now repaired. The council now have a spare panel should any further damage occur

2013/49 Auditor's Report

The Chairman and Clerk signed and dated the Auditor's report.

2013/50 Clerk's Report

There was no Clerk's report on this occasion

2013/51 Financial Transactions

a. Receipts

- ⤴ **Wiltshire Council 50% Precept** **£16,825.00**

b. Payments Made

The Council noted that the following payments had been made:

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| ⤴ AK Village Hall (April Room Rental) | £ 34.00 |
| ⤴ AK Services (Open Space Maintenance, April) | £ 1400.00 |
| ⤴ Clerk's Salary (April) | £ 750.30 |
| ⤴ Clerk's Expenses (April) | £ 133.35 |

^ HMRC (Tax and NI)	£ 275.39
^ Busy Fingers (Leaflet printing)	£ 65.00
^ Cllr S Jefferson (Repair of Bus Stop)	£ 152.18
^ UKHost4u (Website Hosting)	£ 11.99

2013/52 Open Space Maintenance Contract

There was a lengthy discussion about the disposal of a tractor no longer required following the recent change of maintenance contractor. It was agreed that Cllr E Tidmarsh would research an appropriate selling price which Cllr S Jefferson would then use as a reserve to set up an online auction sale.

Action: Cllrs E Tidmarsh and S Jefferson

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2013/53 Committees, Working Groups and Representatives' Reports

The Chairman invited members to give their reports:

Planning Committee

Cllr M Carter informed the committee of a response Green Square had made to an individual Parishioner's question about the proposed development in the Mead. As there had been no recent communications with the Parish Council, Cllr A Stefanovic agreed to call Kelly Thomas for an update. There was a general feeling amongst councillors of a need to be more proactive with this and other planning applications.

Action: Cllr A Stefanovic

Cllr S Jefferson asked that he be made aware of any new build planning applications to ensure accurate tracking and reporting of 106 monies.

Action: The Clerk

The Chairman asked Cllr C Berry to confirm the Parish Council's objection to the change of use planning application for the former Horse and Jockey public house. Cllr C Berry confirmed the objection was received and acknowledged. The confusion on this issue arose as this matter had been dealt with by the previous Chairman who was no longer a Parish Councillor and therefore not present at this meeting.

The Chairman also asked Cllr C Berry if he could confirm that this matter would be discussed at the Wiltshire Council Planning meeting due to take place on 29 May. Cllr C Berry explained that even if this was on the agenda there was no guarantee it would be dealt with because of time and priority constraints. Cllr C Berry also explained the process for the benefit of those councillors new to the Parish Council: if the Planning Officer rejects the application then it will be refused and will not go to a planning meeting at this stage; if she approves then the application will be discussed at the next planning meeting. It was agreed that should the Planning Officer approve the application the Chairman, Cllr S Jefferson, Cllr R Thomas and Cllr E Tidmarsh would attend the meeting to represent the Parish Council.

Cllr C Berry also agreed to investigate the implications of the recent localism planning rules and report back to the Chairman.

Action: Cllr C Berry

The Chairman asked the Clerk to contact the Planning Officer to confirm the meeting date. Cllr R Thomas informed the council that the Officer concerned (Sarah Gostling) worked Monday, Tuesday and Wednesday.

Action: The Clerk

Playing Fields Committee

The Chairman was concerned that the debt issue with the Senior Football Club had been allowed to remain unresolved for so long. Cllr S Jefferson also expressed his frustration

with the situation. The Chairman asked that the representatives on the Playing Fields Committee request a meeting to discuss and resolve this matter.

Action: Cllr S Jefferson

The Chairman raised the matter of the bins at both the Bradstone and the High Road Playing Fields remaining unemptied for long periods

Action: The Clerk

Footpaths Committee

There has been no meetings.

Neighbourhood Planning Committee

The forthcoming public meeting is covered under Matters Arising.

2013/54 Section 106 issues

Cllr C Berry confirmed that the lack of a Neighbourhood Plan can adversely affect the Parish Council's ability to access S106 monies. Cllr S Jefferson had received information from Wiltshire Council outlining the rules and guidelines for S106 and would circulate these to the Council members. Cllr S Jefferson would also circulate a spreadsheet he had compiled of monies spent and outstanding together with a covering email/letter.

Action: Cllr S Jefferson

2013/55 Bonfire Site

The previous Open Space Maintenance contractor used this area for burning green waste. Since the change to a new contractor there had been no burning of waste and the other rubbish dumped by Parishioners had accumulated into an unsightly mess. Unfortunately most of this is bags of dog waste. To try and tackle this problem it was agreed:

- ▲ a request would be made to Wiltshire Council to re-site the dog waste bin from the entrance to the Bradstone to a position adjacent to the foot bridge
- ▲ quotes would be obtained to clear the site
- ▲ new sign-age would be erected to remind dog owners of their responsibilities and inform them of the new bin site

Action: The Clerk

2013/56 Memorial in the Church Yard

Cllr A Stefanovic informed the council members that work will begin on this project on Monday and will last for five days. A skip will be placed in the parking bay to remove waste materials. Cllr R Thomas will inform the Church of this work. Cllr S Jefferson asked if the base of the White Hart Memorial might be repaired at the same time. Cllr A Stefanovic will email and find out. Cllr E Tidmarsh offered to speak to the contractors to explore the possibility of removing other debris from the Church yard site.

A generous donation towards this work was received from a Parishioner via Cllr M Carter.

Action: Cllrs R Thomas and E Tidmarsh

2013/57 Membership of WALC and NALC

It was unanimously agreed to pay these memberships fees. The members were unsure of other memberships and asked the Clerk to confirm both costs and benefits

Action: The Clerk

2013/58 Replacement Clerk

A discussion took place on the issues relating to the replacement of the Clerk. The Chairman and Cllr S Jefferson agreed to meet to progress this matter.

Action: The Chairman and Cllr S Jefferson

2013/58 Councillors noted that plans would need to be put in hand to fill the vacancy left by the resignation of Cllr. I Woods
Action: The Clerk

The business of the meeting was concluded at 10:48 pm.

The next meeting of the Parish Council will be held on Wednesday 12th June 2013