

Ashton Keynes Parish Council

Present: Cllrs D Wingrove (Chairman); M Carter; S Jefferson; A Seymour; M Seymour; A Stefanovic; R Thomas; K Winstone; County Cllr C Berry

Members of the public attended the presentation given by Amita and Hunter Page on future plans for the Cotswold Community Centre.

Minutes of a meeting held in the Village Hall on Wednesday 11 September 2013

2013/96 Welcome to Veronica

The Chairman welcomed the new Clerk to the meeting.

2013/96 Apologies for absence

Apologies were received from Cllr M Cooper and Cllr B Ellison

2013/97 Declarations of Interest in items on the Agenda

There were no declarations of interest

2013/98 To confirm the Minutes of the Council Meeting held on 10 July 2013

The minutes to the meeting held on 10 July 2013 were confirmed.

The minutes to the extraordinary meeting held on 19 August 2013 had one amendment. Paragraph 8 on item 2013/95 to read:

It was stated that as previous building projects had greater density of housing surely that had set a precedent and then it was asked what the procedure for allocation of housing was.

2013/99 Matters Arising from the Minutes

- There had been no meeting of the Playing Fields Committee so no progress to resolve the issue of the unpaid rent by the Senior Football Team. Cllr S Jefferson is to call a meeting of the Playing Fields Committee to resolve the issue finally.
Action Cllr S Jefferson
- The Chairman acknowledged progress had been made regarding the repositioning of the of the dog waste bins, but still required map detailing the sites and collection dates of all public waste bins in the village.
Action: The Clerk
- Cllr A Stefanovic noted that whilst there had been some repair to the potholes in The Mead, the situation was worsening.
Action: The Clerk
- The Clerk confirmed that a letter from James Gray had been received apologising that he would not be able to attend any Parish Council meetings this autumn.
- The Chairman reminded the Council that the Open Space Maintenance contract was due for review as had been agreed previously.
Action: The Chairman
- The Friends of the Holy Cross Church need to be informed that the Parish Council are unable to assist in planning process for any potential new notice board that would constitute a conflict of interest.
Action: The Clerk
- The footpaths working group met a few weeks ago, Cllr A Stefanovic is trying to arrange a meeting with Mrs Jill Bewley (Cotswold Water Park) to see how to progress the issue of an extension to the cycle way at the Spine Road junction.
Action: Cllr A Stefanovic

- It was confirmed that all Declarations of Pecuniary Interests had been received.
- It was noted that the trees felled at the edge of the village had been cleared away.
- The problem of the poor state of repair of the riverbank at Church Walk/ High Road is ongoing.

Action: The Clerk

Parishioners resident alongside the B4696 have received training in "speed watch" and will be keeping a note of offenders. A letter of thanks to Jane Lawrence, who has organised the group is to be sent from the Parish Council.

Action: The Chair

2013/100 Clerk's Report

- It was confirmed the final salary for the retiring Clerk had included outstanding holiday pay as required by employment law.
- The Clerk reminded the Parish Council that the Insurance, which includes the Public Liability is due at the end of the month and that this is year two of a three year agreement.
- The Clerk informed the Parish Council that confirmation had been received from the external auditors that the accounts for 2012/13 had been returned with a clean bill of health.

2013//101 Village Website

The Chairman said the communications working group had met to discuss ways in which the Village Website could be improved.

Action: Cllr M Carter

2013/102 Issues Log

Cllr S Jefferson is to liaise with the Clerk to restart the Issues Log.

Action: Cllr S Jefferson, The Clerk

2013/103 Neighbourhood Planning

Cllr M Carter confirmed that focus groups of the various strands had started their meetings too progress with the Plan.

- Environment: Mike Jackson has agreed lead on the focus group
- Housing: the recent meeting had a good turnout, attendees included representatives from Cotswold Community, GreenSquare and Moreton Cullimore. John Saunders has agreed to Chair the focus group
- Amenities: Cllr K Winstone has agreement from Phil Moran to lead on the focus group
- Environment: there has been no uptake on this section as yet
- Services: Cllr E Tidmarsh has held an initial talking shop but stakeholders have been difficult in agreeing dates. There is to be a meeting in a fortnight.
- Economy: Cllr S Jefferson has a date set for a meeting and a list of non-domestic rate payers to approach for inclusion in the focus group.

Responses for interest in the Neighbour Plan have been slow but the closing date is not until 2 October 2013. The Chairman asked the Parish Council to ensure as many parishioners respond as possible.

The Chairman would have liked the externals, so far recruited to the focus groups, to be on the steering group, however the Parish Council agreed that while ideal in principle, it would be placing an onerous task on those already committed to many other meetings. The steering group needs to be formalised in the near future and the focus group meetings should produce notes if formal minutes are not possible, in order for everything to be transparent.

Action: The Chairman

2013/104 The Mead Development

The Chairman had circulated an email which showed that Green Square had agreed with the Parish Council's request for improved parking facilities at the end of The Mead, but they will need to demolish No: 8 The Mead and construct two new properties in its place. The Chairman said that Green Square was inclined to go along with the Council's request that there should be a pair of semis (rather than a terrace of three with No: 7) but this has not yet been finalised. Green Square are currently in discussion with Wiltshire Council on the levels of contribution that they should make for this development.

2013/105 Reviewing Section 106

Cllr S Jefferson felt there were opportunities to utilise Section 106 monies for the good of the Parish, he is to discuss these opportunities with the Clerk.

Action: Cllr S Jefferson, The Clerk

201339/106 Wiltshire Housing Survey

Victoria Smith of Wiltshire Council, has forwarded a draft of the survey to Cllr M Carter. Prior to going public, the survey has to go to the Housing Association. There had been an impressive 44% return from the residents of the Ashton Keynes parish which should give a true picture of the results. Cllr M Carter was thanked for his efforts with the survey.

2013/107 Cirencester Water Ski Planning Application

Cllr E Tidmarsh had presented a paper outlining the application. The applicants want to amend the successful application of 2011 by omitting condition 9, an element the Parish Council require to be upheld. Co Cllr C Berry agreed to take the issue forward and is to confirm with Wiltshire Council the status of the application and, should it be deemed necessary, call in the application. Cllrs E Tidmarsh and R Thomas are to liaise with Cllr C Berry.

Action: Co Cllr C Berry, Cllrs E Tidmarsh, R Thomas

2013/108 Committees, Working Groups and Representatives' Reports

- Planning: nothing to report
- Footpaths: Cllr A Stefanovic to arrange a meeting when Cllr M Seymour is available
- War Memorial: Cllr A Stefanovic had obtained quotes for further repairs to the war memorial at the church and for the base of the cross by the White Hart. The Council confirmed the work for the war memorial should proceed, however with the confirmation that the base consisting of crazy paving was not part of the ancient monument, Cllrs S Jefferson and M Seymour could organise the replacement the crazy paving which had been damaged by lorries driving over the base and investigate the possibility for a more robust method of protection.

Action Cllrs S Jefferson, M Seymour

- Minerals: nothing to report
- Playing Fields: nothing to report, a meeting to be convened

Action: Cllr S Jefferson

- Emergency Planning: Cllr M Carter has a contact experienced in the field of emergency planning who would be willing to meet with councillors regarding the subject. Cllrs S Jefferson and A Seymour agreed to an initial meeting to see if this was a subject that should be pursued.

Action Cllrs S Jefferson, A Seymour

2013/109 Village Defibrillator

It was confirmed that the village defibrillator was on site on the wall of the Village Hall. Training has been arranged for 25 September at a time to be confirmed. Sufficient funds have been obtained that has enabled a second defibrillator to be ordered for the Bradstone Pavilion, this model will be positioned inside the building.

2013/110 Refurbishment of Millennium Base

Cllr S Jefferson is to obtain a quote for a repair to the base. It was confirmed that similar materials are still available to enable continuity.

Action: Cllr S Jefferson

2013/111 Community Asset Register

Cllr S Jefferson is to liaise with the Clerk with the update of the asset register.

Action: Cllr S Jefferson, The Clerk

2013/112 Annual Risk Assessment

The Clerk is to distribute risk assessment forms for each councillor to assess their designated area, with the Clerk to assess the working environment.

Action: All councillors

The meeting was concluded at 10.01pm

The next meeting of the Parish Council will be held on Wednesday 9 October 2013 at

7:15pm

Signed:

Date: